

BeatAsthma Course Directors' Charter

The credibility of the BeatAsthma tier 3 face to face course, and the quality of the teaching it delivers are inherently linked to the values, experience and passion of the course directors who deliver it.

It is therefore crucial that each course director adheres to a minimum set of standards as outlined below and any conflicts of interest are declared and appropriately managed.

In order to become a BeatAsthma Course director, please review and complete the below Conflicts of Interest and Commitment Agreement forms.

Conflicts of Interest

To maintain the reputation of BeatAsthma as an independent, charitable professional organisation, it is critical that any activities with which it is associated are and are perceived to be free from commercial or personal interests particularly in relation to respiratory policy and education / guidance.

Relationship with Industry

A conflict of interest arises when an individual, or an immediate family member, has a direct or indirect financial arrangement, positional interest or other relationship with industry, which could be perceived as influencing their teaching.

A financial arrangement includes, but is not limited to:

- Compensation for employment
- Paid Consultancy, advisory board service etc.
- Share ownership or options
- Intellectual property rights (patents, copyrights, trademarks, licensing agreements, royalty arrangements)
- Paid expert opinion
- Honoraria, speaker's fees
- Gifts
- Travel, meals, hospitality

A positional interest occurs when the individual or his/her family member has any form of relationship with a company with which they have or is considering a transaction or arrangement.

All BeatAsthma course directors must complete and return to BeatAsthma the below 'Declaration of Interest' form as soon as possible and before delivering any of the course materials.

Course directors will be responsible for notifying any changes in their registrable interests within fourteen (14) days of the change occurring to ensure that the record is kept updated.

If a conflict of interest is assessed as being a risk to the independent reputation of BeatAsthma it will not be possible for that individual to progress with becoming or continue to be a course director.

Declaration of Conflict of Interest Form

All interests that might unduly influence an individual's judgement and objectivity in the conduct of delivering the BeatAsthma tier 3 face to face course materials should be declared. If in doubt, please declare all interests. Please state within the form if you have no interests to declare

I wish the following interests to be recorded.

I am aware that failure to declare relevant interests may result in being asked to step down from the role as BeatAsthma course director..

The time period for relevant interests is 12 months before becoming a BeatAsthma course director.

Name	
Date	
Financial conflict of interest	
Non-financial conflict of interest	
Signature	
Date	

Commitment Agreement Form

As a BeatAsthma Course Director, I understand I am in a leadership position and affirm the following:

1. I am an NHS employee in good standing as required by the following:
 - a. I declare that I am in good standing with my lead employer and additional areas of work (e.g. full
2. practice capabilities and no outstanding investigations in any organisation)
 - a. I have completed the BeatAsthma Declaration of Conflicts of Interest's Form.
3. I will maintain a current (within 12 months) BeatAsthma Disclosure form.
4. I have regularly delivered asthma care to children and young people within the remit of my professional role within the last 12 months
5. I am up to date with children and young people's asthma management and am trained to tier 3 or above according to the national capabilities framework for professionals who care for children and young people with asthma
6. I am happy for my email to be shared with an individual looking to register on a future course
7. I understand by not meeting these standards I may be asked to demit from my role as a BeatAsthma course director.

Signature Date

Print Name

Return the completed form to courses@beatasthma.co.uk